

---

# Troop 90 Kendall Park, NJ Trail to Eagle Requirements



# Eagle Requirements

- All Eagle Scout rank advancement requirements must be completed prior to the Scout's eighteenth (18th) birthday, except for the board of review.
- 21 Merit Badges minimum (including the 13 Eagle Required).
- As a Life Scout serve actively for a period of six months, and demonstrate leadership in one or more positions of responsibility.
- While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or community. The plan should first be discussed with one of the Troop Eagle advisors to determine if your project meets all the BSA guidelines.

**NOTE: THE EAGLE SCOUT LEADERSHIP SERVICE PROJECTS IS THE SCOUT'S PROJECT. PARENTS MAY ASSIST BUT IT IS THE SCOUT'S RESPONSIBILITY TO PLAN, EXECUTE, WRITE-UP THE PROJECT.**



# Eagle Requirements

- The Scout must request letters from six references (five if no employer, and parent if no organized religious association).
- The candidate shall prepare a statement of his ambitions and life purpose.
- The candidate shall prepare a listing of positions of responsibility held in his religious institution, school, sports, community, camp, and other organizations during which he demonstrated responsibility and leadership skills. The list shall include honors, awards, and recognition received during this service.



# Eagle Requirements

- Complete the Eagle Scout Verification request form.  
(located on Monmouth Council Website under Advancements/Eagle)  
<http://monmouthbsa.org/council/committees/advancement/eagle-scout/>
  - Certify with the Registrar at Council
  - Once certified – Registrar will email your Eagle Application to you – all filled in.
- Take part in a Scoutmaster conference.
- Take part in a Eagle Scout Board of Review consisting of:
  - One or two District Representatives
  - Troop Representatives (typically T90 Eagle Advisor, Advancement Chair, Committee Chair (any Committee Members can attend)
  - Scoutmaster (silent observer)



# Trail to Eagle – Board of Review

District will run the Eagle Scout Board of Review, where the Scout must “Be Prepared” to discuss:

- Scouting experiences both within the Troop and outside the Troop
- Leadership positions both within the Troop and outside the Troop
- Merit badges
- Eagle Project (LEADERSHIP!!)

## BOR Guidance

- The BOR is not looking for Yes/No answers. Scouts are expected to expand on all answers.
- Remember - Full Class A Uniform:
  - Scout Uniform (correct Rank patch on the shirt)
  - Scout Socks and Dress Shoes/Hiking Boots (no sneakers)
  - Neckerchief
  - Merit Badge Sash (with all merit badges attached)
  - Order of the Arrow Sash (if appropriate)



# Trail to Eagle – Board of Review

## Scouts are to bring to the Board of Review:

- Scout Handbook
- Eagle Application (from Council Registrar) all signed!
- Original copy of the Eagle Workbook and four (4) additional copies.
- Copies of Blue Cards (hopefully you have been keeping them in a binder). Blue Cards are not mandatory (but still good to bring).
- All the requested letters of reference



# Eagle Scout Leadership Service Project - Proposal

## Project Description

- Definitive description of the project, what group will benefit and why the project will be of benefit to the group.

## Project Details

- Detailed description including present condition, method, materials, time schedule and estimated costs
- Describe how funding will be obtained
- Describe how volunteers will be recruited
- Describe how the Scout will lead the project
- Describe any safety hazards and explain how the Scout will ensure the safety of those carrying out the project
- Follow up (if applicable) who will maintain the “end result” going forward
- Describe Contingencies, Contingencies, Contingencies . . .
- Time, Materials, Volunteers & Funding



# Eagle Scout Leadership Service Project - Proposal

After completing the proposal, have it reviewed by the Troop Committee/Eagle Advisor for approval. Once reviewed and accepted, get the required signatures to submit (a hard copy) to the District Representative for approval to begin the project.

## Project Helps:

- Project Time Line
- Materials and Supplies List
- Tools List
- Site Diagrams/Surveys
- “Step by Step” instructions (blue prints) if constructing items
- Safety Guidelines
- Leadership Matrix
- Photographs of the area before beginning project (before/after photographs provide a clear example of the project effort).





# Eagle Scout Leadership Service Project - Proposal

## Approval Signatures for Project Proposal

- Unit Committee Chair
- Scoutmaster
- Beneficiary
- District



# Eagle Scout Leadership Service Project- Final Plan

Use the workbook (Final Plan) to ‘layout’ your project in detail. Discuss any questions or comments with your Troop Eagle Advisor. Make your Final Plan - one that could be used by an outsider to lead your project. (i.e. – say you became sick before your work project and you could not be there.... if written correctly – anyone can step in and carry out the project).

## Carry Out the Project

### Progress of your project.

- Keep a record of each day’s progress and provide a “day to day” summary of how the project progressed; include both successes and challenges.



# Eagle Scout Leadership Service Project- Final Plan

## Time:

- Hours Scout Spent Working on the Project including:  
Planning/Execution/Write-up
- Hours Spent by Other Scouts or Other Individuals Working on  
the Project

## Materials Required to complete the Project

- Item Quantity
- Costs per item
- Total Costs
- Donated or purchased by and from what resource



# Eagle Scout Leadership Service Project- Final Plan

## Change

- Document “all” change. Indicate the issue/change, the reason for the change and how you overcame the change.

## Approval Signatures for Project

- Unit Leader
- Beneficiary

Remember: Demonstrating Leadership of Scouts & Leaders is very important. Even though there is not a required number of hours, Scouts should target 100+ total hours (Scouts, Leader, & Volunteers - includes write-up & prep time). Adding detail to the initial write-up will add structure to the project, make the final write-up easier and will help during the Scout's Eagle Board of Review



# Eagle Scout Leadership Service Project - Resources

Several resources to help with the Scout's Eagle Project...

- Monmouth Council Website contains documents & guidelines to review:  
<http://monmouthbsa.org/council/committees/advancement/eagle-scout/>
- National Eagle Scout Association: <http://www.nesa.org/>
- MS Word version of the Eagle Leadership Service Project workbook (NESA)

## Project Ideas:

- The WWW is a great source for project ideas (Google the subject). Several websites list past Eagle Projects that may help a Scout develop ideas of their own:
- <http://www.nesa.org/projects.html>
- <http://www.scatacook.org/EagleProjectLinks.htm>



# Eagle Scout Leadership Service Project - Resources

**Several resources to help with the Scout's Eagle Project...**

- **South Brunswick and the neighboring area offer many opportunities for Eagle Projects. In addition to Community & Non Profit Organizations and Churches, the following are a few "Scout friendly" contacts for Eagle Project Ideas:**
  - **The Sand Hills Church and Troop 90.**
  - **South Brunswick Recreation & Parks Department - Tom Morris, Director . (732) 329-4000 x7681**
  - **Delaware and Raritan Canal Park - Stephanie Fox - 609-924-5705**
  - **Rockingham House - Division of Parks and Forestry. Site Director: Lisa Flick @ 609-683-7132 or email: rockingham1783@yahoo.com**



# Trail to Eagle Appendix

[Home](#) > [About the Council](#) > [Committees](#) > [Advancement Committee](#) > [Eagle Scout Advancement](#)

## Eagle Scout Advancement

- [Eagle Scout Service Workbook](#)
- [Eagle Verification Request Revised 07 16 2013](#)
- [Eagle Scout Service Project Fundraiser Application Oct 2013](#)
- [NESA Scholarships](#)
- [Application for Alternative Eagle Scout Rank Merit Badges, No. 512-730](#)
- [Belated Eagle Scout Rank Application, No. 512-076](#)
- [Eagle Palm Application, No. 58-709](#)
- [Eagle Scout Rank Application, No. 512-728](#)
- [New Expandable Eagle Scout Service Project Workbook, No. 512-927](#)
- [Navigating the Eagle Scout Service Project; Information for Project Beneficiaries](#)
- [Request for Extension of Time to Earn Eagle Scout Rank, No. 512-077](#)

### Letters of Recommendation

- [From Parent](#)
- [From Neighbor](#)
- [From Teacher](#)
- [From Employer](#)
- [From Religious Leader](#)



# Trail to Eagle Appendix

## *Trail to Eagle – Sample Time Line*

<b>Time</b>	<b>Job description</b>	<b>Required workers</b>	<b>Total est. man hours</b>
9:00 am-10:00 am	Layout and mark area	4 workers	4
10:00 am- 11:00 am	Dig outer bed limit to hold back mulch	6 workers	6
10:00 am – 11:00 am	Till garden areas	1 adult with tiller	1
11:00 am – 12:00 pm	Move top soil to garden bed areas (inner and outer)	6 workers with wheelbarrows and shovels	6
12:00 pm – 1:00 pm	Lunch		
1:00 pm – 3:00 pm	Construct landscape tie border	2 adults to drill holes 1 adult to cut angles(power saw) 6 additional workers to lay ties and hammer together	18
3:00 pm – 4:00 pm	Spread topsoil in beds	6 workers	6
4:00 pm	Clean up/ pack up	Everyone	





# Trail to Eagle Appendix

## Trail to Eagle – Sample Materials\*

Item	Quantity	Total Costs	Cost per each item	Donated
4x4x8 pressure treated post	6	\$47.82	\$7.97	Yes
2x6x8 pressure treated board	12	\$23.64	\$1.97	purchase
Bags of post set cement	12	\$52.44	\$4.37	purchase
3/8 stone- red 1/4" - 2" thick gravel for walkway	10 tons	\$150.00	\$15.00	Yes
Mulch for garden beds	12 yards	\$140.00	\$11.67	Yes
Topsoil for garden beds	12 yards	\$360.00	\$30.00	Yes
3x5x8 landscaping ties for edging	32	\$127.04	\$3.97	purchase
Weed block fabric	980 sq. ft	\$90.58	\$12.94	Yes
3/8" x 3" Lag bolts	100	\$50.00	\$0.50	Yes
Bushes for the outer garden	20	\$400.00	\$20.00	partial
Flowers for the outer garden	20	\$100.00	\$5.00	partial
Butterfly food plants for the inner garden	10	\$150.00	\$15.00	Yes

Total estimated costs without donations	Total estimated costs with donations
\$1691.52	\$391.52

\* Cost estimated provided in original write-up and actual costs provided in final write-up. Any unused donations must be returned to the source providing the donation.



# Trail to Eagle Appendix

## *Trail to Eagle – Sample Tool List*

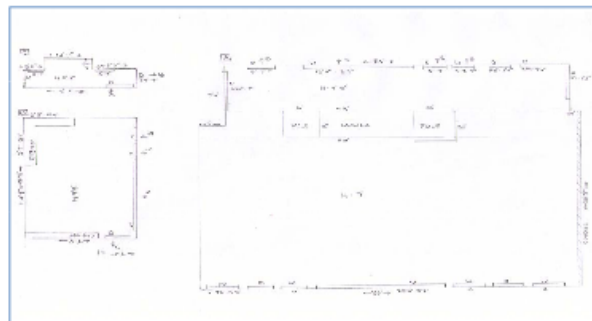
### Tools:

- Shovels
- Wheelbarrows
- Dirt rakes
- Pick ax
- Post hole diggers
- Gloves
- Goggles
- Drill (1/2 bit)
- Generator
- Circular saws
- Hammers (2)
- Ratchet Wrenches (1 set) & Monkey Wrench
- Tape Measures



# Trail to Eagle Appendix

## Trail to Eagle – Sample Project Site Diagrams



# Trail to Eagle Appendix

## *Trail to Eagle – Leadership Competencies*

<b>Leadership Competency</b>	<b>Description</b>
Getting and Giving Information	To communicate, verbally and non verbally.
Understanding the Needs and Characteristics of the Group	To be sensitive to one's self and to others.
Knowing and Using the Resources of the Group	To be aware of the many traditional and non-traditional resources available.
Controlling Group Performance	To guide the group in getting the job done and keep the group together.
Counseling	To help others solve their own problems.
Setting the Example	To show others a better way.
Representing the Group	To represent the interests of the group to others.
Problem Solving	To prepare a course of action and to reach goals.
Evaluation	To observe what takes place in a situation, observe people's reactions and understand them, and to make recommendations for improvement.
Sharing Leadership	To use the style of leadership most appropriate to the context, encouraging varying levels of group participation.
Manager of Learning	To create learning situations.



# Eagle Scout Workbook

## Contact Information

*Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders, unit committees, project beneficiaries, and council or district approval representatives in case they want to talk to one another. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.*

### Eagle Scout Candidate

Name:				Birth date:		
Email address:				BSA PID number*:		
Address:			City:			State:
						Zip:
Preferred telephone(s):				Life board of review date:		

\* BSA PID No., found on the BSA membership card

### Current Unit Information

Check one:	<input type="checkbox"/> Troop	<input type="checkbox"/> Team	<input type="checkbox"/> Crew	<input type="checkbox"/> Ship	Unit Number:		
Name of District:				Name of Council:			

**Unit Leader** Check one:  Scoutmaster  Varsity Coach  Crew Advisor  Skipper

Name:				Preferred telephone(s):		
Address:			City:			State:
						Zip:
Email address:						

### Unit Committee Chair

Name:				Preferred telephone(s):		
Address:			City:			State:
						Zip:
Email address:						



# Eagle Scout Workbook

<b>Unit Advancement Coordinator</b> <i>(If your unit has one)</i>			
Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email address:			
<b>Project Beneficiary</b> <i>(Name of religious institution, school, or community)</i>			
Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email address:			
<b>Project Beneficiary Representative</b> <i>(Name of contact person for the project beneficiary)</i>			
Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email address:			
<b>Your Council Service Center</b>			
Council name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
<b>Council or District Project Approval Representative</b> <i>(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)</i>			
Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email address:			
<b>Project Coach</b> <i>(Your council or district project approval representative may help you learn who this will be.)</i>			
Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email address:			





# Eagle Scout Workbook

## Project Description and Benefit

Briefly describe your project.

Attach sketches or "before" photographs if these will help others visualize the project.

Please click below to add images (JPEG, JPG, BMP, GIF, TIF, PNG, etc.)

	
Click above box to add an image. Click here to add an image caption.	Click above box to add an image. Click here to add an image caption.

Add Additional Image Field

Tell how your project will be helpful to the beneficiary. Why is it needed?

When do you plan to begin carrying out your project?

When do you think your project will be completed?



# Eagle Scout Workbook

## Giving Leadership

Approximately how many people will be needed to help on your project?

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

What do you think will be most difficult about leading them?

## Materials

*Materials are things that become part of the finished project, such as lumber, nails, and paint.*

What types of materials, if any, will you need? You do not yet need a detailed list of exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, include basic dimensions such as 2" x 4" or 4" x 4".

## Supplies

*Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies, and garbage bags.*

What kinds of supplies, if any, will you need? You do not yet need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.





# Eagle Scout Workbook

## Tools

*Include tools, and also equipment, that will be borrowed, rented, or purchased.*

What tools or equipment, if any, will you need? You do not need a detailed list yet, but you must show you have a reasonable idea of what is required.

## Other Needs

*Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc.*

What other kinds of expenses do you think you might encounter?

## Permits and Permissions

*Note that property owners should obtain and pay for permits.*

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?



# Eagle Scout Workbook

## Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated material, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter estimated expenses below: (Include sales tax if applicable)	<b>Fundraising:</b> Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.
Materials:	
Supplies:	
Tools:	
Other:	
<b>Total costs:</b>	

## Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to complete your final plan. Other phases might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient.

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

Add a Phase



# Eagle Scout Workbook

**Candidate's Promise\*** *Sign below before you seek the other approvals for your proposal.*

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed \_\_\_\_\_

Date \_\_\_\_\_

*\*Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.*

**Unit Leader Approval\***

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Name (Printed) \_\_\_\_\_

**Unit Committee Approval\***

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Name (Printed) \_\_\_\_\_

**Beneficiary Approval\***

This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) that we have agreed to. We understand any fund raising he conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.

***Our Eagle candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."***

Yes  No

Signed \_\_\_\_\_

Date \_\_\_\_\_

Name (Printed) \_\_\_\_\_

**Council or District Approval**

I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the *Guide to Advancement*, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to complete a final plan and further encourage him to share it with a project coach who has been designated for him.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Name (Printed) \_\_\_\_\_

*\*While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.*

